



Middlesex Conservation District

319 Littleton Road, Suite 205
Westford, MA 01886
(978) 303-8272

**Board of Supervisors Monthly Meeting Minutes
Hybrid Meeting in 2nd Floor Conference Room at
319 Littleton Road, Westford, MA 01886 and Zoom
March 11, 2024
6:30 P.M.**

Supervisors present: Kathie Becker, Liz Austin, Miri Becker

Others present: Andrea Grossman (District Admin), Bob Purcell (District Conservationist)

Welcome and establish quorum. Chair called meeting to order at 6:35 PM

Approval of Previous Minutes

February 26, 2024, meeting minutes will be approved at the next meeting, along with the minutes from this meeting.

District Administrator Report

Andrea spoke about the number of people registered for the upcoming workshops. She also sent checks out to Scott Lewis for website managed services, Sudbury Valley Trustees (SVT) for the speaker fee, the Huntington's Disease Society for America in honor of Harvey Leonard. There were other tasks she had to do such as making posts for workshops but did not have time due to plant sale commitments.

District Conservationist Report

No major updates since the last meeting. Miri started her position today as a MACD program assistant. There was a deadline for applications this past Friday with a sizable number of submissions, but it was too soon to give numbers. We will get a more detailed breakdown at the next meeting.

Treasurer's Report

- Results from Payroll Company
- Treasurer Reports
 - There has been an ongoing miscalculation on the reports so we will do one summary amendment from July-Dec to correct any issues and vote on them next meeting.
- Hours Administrator has spent on Plant Sale
 - Andrea has put in many extra hours for this. Put on agenda for the next meeting to have an executive session.

Healthy Soils Challenge Grant Update

Tom Anderson sent an email that it will be at least a month until they send out approvals so we will not begin the project until if/when we get that approval.

Board Votes on Money Spent on:

- Elizabeth Almeida - \$250 and she wants to sell her kits at the event. Will ask Andrew.
- Honorarium for Andrew Mintz. Did not request an amount but seems like we should also pay him. \$150
- Liz motions a vote for \$250 for Elizabeth and \$150 for Andrew. Miri seconded. All approve.

Plant Sale Update

- Donations - 28 donations totaling \$248.
- Most popular - purple coneflower, bergamot, wildflower mix
- Least popular - 3-gallon bags, button bush
- About one hundred orders in total.
- Andrea will email out to newsletter subscribers that there are limited supplies left and they can email to order. Also, she will put that on the website.
- Will try to coordinate another volunteer day sooner than March 21

Review of American National Farm Family Casualty Insurance Review

- Select Business Package Policy. Need to compare the current package and check with other conservation Districts.

Status Training for Supervisors

- Liz will be doing her trainings in the next couple of weeks.

Other Topics

- Idea for hydroponics workshop, xeriscaping workshop, transitioning lawn to meadow workshop. Native tree ID workshop - Mike Barry (email Bob Purcell to investigate it)
- Need to get the word out to recruit more supervisors.
- Idea to give a talk/workshop on our history, etc. and documentation to volunteers to spread the word to libraries, etc. etc.
- Set up a table at a Farmers market or breweries, local festivals to reach out to new people.

Important Dates:

- Spring Sale Seed Edition from February 5th to March 8th, 2024. Orders can be made online or through mail. Visit our [website](#) for more information. Will be left on till March 11th, 2024.
- Mushroom Workshop with Andrew Mintz and Elizabeth of Fat Moon Mushrooms on March 15, 2024, at 3:00 PM at White Pond Farm (Address: 26 White Pond Road, Stow, MA 01775)

- Why and How to Build a Pollinator Preservation Garden with Giancarla Kalpas on March 27, 2024, at 3:00 PM at the J.V. Fletcher Library (Address: 50 Main Street, Westford, MA 01886)
- Regional Climate Change Presentation by Ambarish Karmalkar on April 13, 2024, at 4:00 PM at the First Parish Church United of Westford (Address: 48 Main Street, Westford, MA 01886)

May foraging workshop at Clark Farm in Carlisle. Check the website for details.

Miri Becker motioned to adjourn the meeting. Liz Austin seconds. All approve.

Meeting ended at 7:40 pm

CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT



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