



Middlesex Conservation District
319 Littleton Road, Suite 205 Westford,
MA 01886
(978) 303-8272
Board of Supervisors Meeting Agenda
July 18, 2022 7 PM

Welcome and establish quorum	All	7:00
Assign Minute Taker	All	7:05
Minutes	All	7:10
Healthy Soils Action Plan Update	Kathie/Patrick?	7:20
EEA Grant Status	All	7:25
Hiring payroll company	Julie	7:40
Recruiting Committee	All	7:50
Treasurer's Report	All	8:00
Budget	All	8:15
75 th Anniversary Committee	Dick?	8:25
Transition Plan Assignments	All	
- Credentials/passwords -website updates and zoom account/meeting planner		
- Banking/billing/ credentials, finance laptop and workers comp audit		
- Fielding phone calls/emails		
- Healthy Soils Action Plan		
- State Commission Meeting		
- EEA Grant Application		
- Long Range Plan		
- Keys to office and filing cabinet		
- secretary		
New Business	All	8:45

Upcoming Events: EEA Quarterly progress reports, early July
July Board of Supervisor's Meeting ?? August 15, 2022 7:00 PM zoom
Full EEA Grant deadline, July 22, 2022 3:00 PM
State Commission Meeting July 22, 2022 9:30-12 Worker's
Comp Audit

CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT