



**Middlesex Conservation District**

319 Littleton Road, Suite 205

Westford, MA 01886

(978) 303-8272

**Board of Supervisors Special Meeting Agenda**

**June 21, 2022**

**7:00 P.M.**

Welcome and establish quorum	All	7:00
Assign Minute Taker	All	7:05
Minutes	All	7:10
Healthy Soils Action Plan Update	Kathie/Patrick?	7:20
EEA Grant Status	Sue	7:25
Recruiting Committee	All	7:40
Treasurer's Report	All	7:50
Budget	All	7:55
75 <sup>th</sup> Anniversary Committee	Dick?	8:15
Transition Plan Assignments	All	8:25
- Credentials/passwords -website updates and zoom account/meeting planner		
- Banking/billing/ credentials, finance laptop and workers comp audit		
- Fielding phone calls/emails		
- Healthy Soils Action Plan		
- State Commission Meeting		
- EEA Grant Application		
- Long Range Plan		
- Keys to office and filing cabinet		
- secretary		
New Business	All	8:45

Upcoming Events: 75<sup>th</sup> Anniversary sub committee Meeting June 27, 2022 9:00 AM office  
EEA Quarterly progress reports, early July  
July Board of Supervisor's Meeting July 18, 2022 7:00 PM zoom  
Full EEA Grant deadline, July 22, 2022 3:00 PM  
State Commission Meeting July 22, 2022 9:30-12  
Worker's Comp Audit

