



Middlesex Conservation District

319 Littleton Road, Suite 205
Westford, MA 01886
(978) 303-8272

Board of Supervisors Monthly Meeting Agenda

June 6, 2022

7:00 P.M.

| | | |
|---|-----|------|
| Welcome and establish quorum | All | 7:00 |
| District Conservationist Report/office update | Bob | 7:05 |
| Lewis Studios Introduction | All | 7:20 |
| Healthy Soils Action Plan | Sue | 7:30 |
| Minutes | All | 7:40 |
| EEA Grant Status | Sue | 7:45 |
| -FY 2023 Basic LOI | | |
| -FY 2022 Basic and Innovative (workshops) | | |
| - FY 2021 Basic and Innovative (manure) | | |
| - FY 2020 Basic and Innovative (manure) | | |
| Draft Job descriptions and hiring plan | All | 8:00 |
| - District Administrator | | |
| - Plant Sale Coordinator and fall plant sale | | |
| - Innovative Grant Contractors | | |
| - Supervisors | | |
| Recruiting Committee | All | 8:20 |
| Proposed Funding Strategy | All | 8:30 |
| Preliminary Transition Plan | Sue | 8:45 |
| - Credentials/passwords | | |
| - Banking/billing | | |
| - Hand off MCD equipment/files | | |
| - Hand off NRCS equipment/id/keys | | |
| - Worker's Comp Audit | | |
| New Business | All | 8:55 |

Upcoming Events: 2nd June Board of Supervisor's Meeting June 20, 2022 7:00 PM zoom
75th Anniversary sub committee Meeting June 27, 2022 9:00 AM office
EEA Quarterly progress reports, early July

Full EEA Grant deadline, July 22, 2022 3:00 PM
Worker's Comp Audit

CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT